

INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA OF CANDIDATES IN THE RECRUITMENT PROCESS

Performing the obligations provided for in the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter "GDPR"), we hereby provide the following information regarding the processing of personal data.

1. Data processing Administrator

The Administrator of your personal data is FORUM Towarzystwo Funduszy Inwestycyjnych Spółka Akcyjna with registered office in Krakow (hereinafter: "FORUM TFI").

The Administrator's address and contact data: Zabłocie Street 25/20, 30-701 Krakow, tel.: +48 12 429 55 93, +48 12 429 90 09, e-mail: info@forumtfi.pl, website: www.forumtfi.pl.

2. The purposes of the processing of personal data and the legal basis of the processing

Your personal data is processed for the purpose of evaluating your qualifications for employment in a specific position, including the evaluation of your skills and abilities during the recruitment process. The legal basis for the processing of your personal data is a provision of the law (article 6 paragraph 1 item c of GDPR) – article 22¹ § 1 of the Labor Code and the necessity for the conclusion of an employment agreement (article 6 paragraph 1 item b of GDPR) – in the scope of the following data: name and surname; parents' names; date of birth; place of residence (correspondence address); education; the course of your previous employment, your consent (article 6 paragraph 1 item a of GDPR) for the processing of the data in your Resume and Cover letter, other than the data indicated above, as well as legitimate interest of FORUM TFI (article 6 paragraph 1 item f of GDPR), which should be construed as the assessment of the candidate's suitability for the specific position and selection of the candidate – in the scope of the data collected during the interview and through the results of qualification tests.

3. Recipients of the personal data

Your personal data may be shared with the following categories of recipients:



Zabłocie 25/20
30-701 Kraków



info@forumtfi.pl
www.forumtfi.pl



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+48 12 429 90 09

FORUM Towarzystwo Funduszy Inwestycyjnych S.A. z siedzibą w Krakowie przy ul. Zabłocie 25/20, zarejestrowane w Sądzie Rejonowym dla Krakowa - Śródmieście, Wydział XI Gospodarczy KRS pod numerem 0000264440, NIP 677 22 78 460, REGON 120297174, kapitał zakładowy 1.000.000,00 PLN, kapitał wpłacony 1.000.000,00 PLN.

entities providing services to FORUM TFI, entrusted by FORUM TFI with processing of personal data, including entities providing IT services, IT systems and solutions providers, document archiving and destruction services.

4. Period of data storage

Your personal data shall be stored until the end of the recruitment process.

5. Rights of the data subject

You can request from the Administrator to:

- access the contents of the data, pursuant to article 15 of GDPR,
- rectify the data, pursuant to article 16 of GDPR,
- have the data removed, pursuant to article 17 of GDPR,
- limit the processing of the data, pursuant to article 18 of GDPR.

You also have a right to:

- object to the processing of the data, pursuant to article 21 of GDPR and
- have the data transferred, pursuant to article 20 of GDPR.

If the processing is based on consent, you have the right to:

- withdraw consent at any time without affecting the lawfulness of the processing which was carried out on the basis of consent before its withdrawal.

Furthermore, you have a right to lodge a complaint with a supervisory authority, i.e. the President of the Personal Data Protection Office.

6. Provision of your personal data is voluntary, however it is necessary to participate in the recruitment process, and your refusal to provide it shall prevent your participation in this process.



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